

REPUBLIQUE DU CAMEROUN  
Paix - Travail - Patrie  
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MINISTERE DE L'ENSEIGNEMENT SUPERIEUR  
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SECRETARIAT GENERAL  
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COMMISSION NATIONALE D'ORGANISATION DES EXAMENS NATIONAUX ET  
DES CONCOURS  
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REPUBLIC OF CAMEROON  
Peace - Work - Fatherland  
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MINISTRY OF HIGHER EDUCATION  
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SECRETARIAT GENERAL  
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NATIONAL COMMITTEE FOR THE ORGANIZATION OF NATIONAL EXAMS  
AND COMPETITIVE ENTRANCE EXAMINATIONS  
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PRESS RELEASE N° 17/00015 MINESUP/SG/CNOENC OF 17.9 JAN 2017  
TO LAUNCH THE JUNE– JULY 2017 SESSION OF THE HIGHER PROFESSIONAL DIPLOMA  
(HPD) EXAM.

## THE MINISTER OF HIGHER EDUCATION HEREBY ANNOUNCES AS FOLLOWS,

The 2017 session of the Higher Professional Diploma Exam (HPD) is launched with effect from the date of signature of this press release.

### I – ORGANIZATION OF THE NATIONAL EXAM

The June - July 2017 session of the Higher Professional Diploma (HPD) Exam shall take place in the sole (01) centre of Bamenda. Other exams centres could be created *if conditions so permit*.

The Higher National Diploma Examination shall be organized in two phases:

- Practical examination;
- Written examination.

However, for the conduct of the examination in some specialties, the grouping of candidates could be done in the various above-mentioned centres if infrastructural constraints so impose. The candidates concerned shall be informed in due course.

### II– APPLICATION MODALITIES, FEES, REQUIREMENTS AND REGISTRATION PROCEDURE FOR THE EXAMINATION

#### II.1 Application Modalities

**II.1.1** Candidates to the HPD national exam may be either internal candidates or external candidates.

**II.1.2** The status of **internal candidates** shall be reserved for a candidate (new or old) presented by an accredited establishment and who can show proof of two years of training in an approved HPD cycle.

**II.1.3** The status of **external candidates** shall be reserved for a candidate who has failed one or several sessions of the HPD exam and who is not presented by an establishment.



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**II.1.4** The application file shall comprise the following documents:

a) **Internal candidates**

- A personal information sheet duly filled by the candidate on the website [www.e.examens.uninet.cm](http://www.e.examens.uninet.cm). This form, along with the registration number of the candidate, shall be printed by the candidate, stamped at the rate in force, and signed by competent authorities ;
- Transcripts of the first and second year of the HPD cycle signed by competent authorities ;
- A clear certified true photocopy of the secondary school leaving diploma : Brevet de Technicien (Vocational Training Certificate), Baccaalaureate, General Certificate of Education/ Advanced Level obtained in a single session in at least two subjects excluding "**Religious Knowledge**" or an equivalent diploma recognized by Ministry of Higher Education;
- A clear photocopy of birth certificate ;
- A large self-addressed envelope stamped at the rate in force;
- A valid attestation of industrial placement ;
- A receipt of the payment of registration fees for the examination to the Yaoundé Public Treasury ;
- **A photocopy of online validation of the receipt;**
- A receipt of the submission of an equivalence file (for foreign diplomas) ;
- The original copy of the authentication of the Baccaalaureate or GCE A/L by the Cameroon Baccaalaureate Board or the GCE Board.

a) **External candidates**

Application file to sit for the HPD exam shall include the following documents:

- A personal information sheet duly filled by the candidate on the website [www.e.examens.uninet.cm](http://www.e.examens.uninet.cm). This form, along with the registration number of the candidate, shall be printed by candidate, stamped at the rate in force, and signed by competent authorities ;
- A clear certified true copy of the secondary school leaving diploma : Brevet de Technicien (Vocational Training Certificate), Baccaalaureate, General Certificate of Education Advanced Level obtained in a single session in at least two subjects excluding **Religious Knowledge** or an equivalent diploma recognized by the Ministry of Higher Education;
- A clear photocopy of birth certificate;
- A large self-addressed envelope stamped at the rate in force;
- A transcript showing that the candidate has previously failed the HPD (Provide a photocopy of the Transcript) ;
- **A receipt of payment of registration fees bearing the Field, Speciality, in the name of the Financial Agent of the Department of University Accreditations and Quality (DAUQ) issued by any EXPRESS – UNION Branch to the address of "WARDA" EXPRESS – UNION Branch in YAOUNDE;**
- The mark for the internship report or supervised project signed by competent authorities (for candidates who sat for the examination before 2008) ;
- A receipt of the submission of an equivalence file (for foreign diplomas).

## **II.2. Registration fees for the examination**

For the 2017 session, registration fees have been fixed as follows according to the various categories:

**Category A:** A sum of forty seven thousand (**47 000**) CFAF for the following authorized Specialties:

-Human Ressources.

**Category B:** A sum of fifty two thousand (**52 000**) CFAF for the following authorized Specialties:

-Legal Career ;  
-Dental Therapy ;  
-Medical Laboratory ;  
-Nursing ;  
-Medical Electroradiology Technology;  
-Midwifery ;  
-Pharmacy Technology ;  
-Physiotherapy.

Registration fees of any other speciality will be fixed in due time.

**II.2.3** For internal candidates, registration fees will be deposited at the Yaoundé Central Treasury by heads of establishments into account **n°4504000TGY62**.

**II.2.4** For external candidates, registration fees will be paid at any **EXPRESS – UNION Branch to the “WARDA” EXPRESS - UNION Branch in YAOUNDE in the name of the Financial Agent of Department of University Accreditations and Quality (DAUQ)**.

**II.2.5** Registration fees for the examination shall not be refundable.

## **III.3 Requirements and Registration procedures for the Examination**

**III.3.1** Only establishments with an authorization to open issued before or in 2015 will be allowed to present candidates for the current session of the Higher National Diploma, in the fields, specialties or options concerned.

**III.3.2** The Heads of those establishments will have to deposit all complete application files of their candidates after verification of their names, surnames, date and place of birth at the Ministry of Higher Education, Department of University Accreditations and Quality, Sub-Department of Academics Evaluations and Certifications, Service in charge of Evaluations, 13<sup>th</sup> floor, latest **Friday 17 March 2017**.

Furthermore, second year transcripts, internship attestations, the marks awarded for the defence of internship reports, supervised projects shall be deposited with an enclosure slip by Heads of establishments concerned in the Ministry of Higher Education, Department of University Accreditations and Quality, Sub-Department of Academic Evaluations and Certifications, Service in charge of Evaluations latest **Friday 5 May 2017**.

**III.3.3** External candidates shall submit their complete application files at the Ministry of Higher Education, Department of University Accreditations and Quality, Sub-Department of

